Plan Check list

Client Name: .................................. Stand: .......................... Area: ..........................

Date: ..........................

Drawings require:
- Plan of each floor level
- 2 Sections through building
- All relevant elevations
- Block Plan
- Name, address and stand number
- Window schedule (Full for new and list for Additions)
- Sqm area of work to be done and coverage schedule
- Energy calculation report

Notes:

Floor plan must show:
- All dimensions for wall thickness, room sizes etc
- All windows and codes
- All doors
- All finished floor heights
- All rooms to be labelled
- Kitchen and BIC’s to show (for identification purposes only)
- Baths, basins, toilets and showers
- Roof line
- Window schedule
- Special notes on roofs, stairs etc
- Labels for floor coverings
- All electrical points (Optional)
- Scale, description labels
- Drainage with labels to connection point

Notes

Sections must show:
- Roof specialist notes
- Roof detail and pitch
- Foundations and footings with sizes and labels
- Minimum foundation height from natural ground level
- Room heights
- Ground to roof height
- Engineers notes
- All relevant damp proofing
- Roof overhang
- Ground slope

Notes

Elevations must show:
- Front, back and 2 sides
- Foundations level or sloping as per block plan
- All windows showing openings (Steel no longer acceptable for living areas)
- Outside finishes
- Gutters or paving surround
- All sewer and sanitary connections with relevant vents, ie's etc

Notes
### Site plans must show:
- Stand on which building to be erected with exist. & proposed stands adjoining
- Name of street
- North point
- All servitudes and building lines
- Distance of buildings from boundaries
- Stand dimensions
- Sewer line and connection point

### Drainage:
- Baths, WC's, Sink etc
- Gradient of drains
- All Venting detail
- All pipes with figured sizes

### Scales
- Plans, elevations & section 1:100
- Block Plans 1:100 or 1:200
- Other details ie boundary walls etc 1:50 or bigger

### Colour code:
#### Plan
- Bricks                       : Red
- Concrete                    : Green
- Timber                      : Brown
- Steelwork                   : Blue
- Work to be removed          : Dotted

#### Block plan
- Proposed                     : Red
- Existing                    : Black
- Removed                     : Dotted line

#### Drainage:
- Sewerage                     : Brown
- Vent pipes                   : Red
- Existing drains              : Black